

Lantana Oceanfront Condominium Association

Dependable Property Management

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Architectural Modification Application (AMA)

Applicability – This form along with required accompanying materials is to be submitted and approved before any work can proceed on any architectural modification affecting the outward appearance of Lantana buildings (including, but not limited to, shutter replacement, window/slider replacement, glass tinting, and door replacement) or the layout of interior plumbing, electrical circuits, fire prevention systems, or walls. Please note that drilling into concrete ceilings or floors is generally not allowed and requires an AMA that specifies how Post-Tension cables will be protected if it is necessary. All changes must be made by a licensed and insured contractor and may require permits from the city. Please see the appropriate Contractor Specification Form (CSF) for various requirements.

Items required for a complete application – **1.** Filled out and signed AMA, **2.** Appropriate filled out and signed CSF, **3.** Statement as to who (contractor or unit owner) is responsible for any necessary paint or stucco repair, **4.** Copy of the contract between the unit owner and the contractor, **5.** Insurance documents for the contractor, **6.** County license for the contractor.

In all cases, the unit owner is ultimately responsible for any modifications and any required restoration of the paint or stucco on the outside of the building that is affected by the modification. Modifications made without Architectural Review Committee (ARC) approval may be subject to removal at the expense of the unit owner. **Note that the owner and/or contractor(s) are financially responsible for any damages and remediation, including replacing damaged Post Tension Cables, that result from not following the requirements listed in the Contractor Specification Form(s).** The ARC will attempt to review all complete applications promptly. Incomplete applications will be returned to the unit owner.

Owner's Name _____ Unit # _____

Mailing Address _____

Email _____ Day Phone _____ Evening phone _____

Describe Modification Request _____

For accordion shutters, how will repainting under guide rails be accomplished _____

Fill out this form and attach the following:

1. Appropriate CSF (i.e., for hurricane shutters, for sliding doors and/or windows, for tinting sliding doors and/or windows, for unit interior changes, for EVSE (EV charging station), for Exterior changes, or for Entry Door changes) filled out and signed by the contractor.
2. Statement in the Description of Modifications (above) as to who is responsible for paint and stucco repair if it's required.
3. Copy of the contract between the unit owner and the contractor **with detailed drawings and/or specifications for any interior or exterior modifications that will be done.**
4. Copy of insurance documents for the contractor.
5. Copy of the County license for the contractor.

I have read and agree to The Declaration of Condominium (Sections 9.1, 16.3, 16.8) and Rules & Regulations (Section 8).

Unit Owner's Signature _____ Date _____

SEND THIS FORM + REQUIRED ATTACHMENTS TO ANGELA OR RICH, DEPENDABLE PROPERTY MANAGEMENT (SEE INFO AT TOP OF THIS PAGE)

----- INFO BELOW TO BE FILLED OUT BY THE ARC -----
Date Received _____ ARC recommends () APPROVAL () DISAPPROVAL () NO DECISION Date _____

Comments _____

Signature ARC _____

Form Approved by ARC – 6/15/2025
Form Reviewed by Board – 6/15/2025