

# Contractor Specification Form for an Interior Remodel

Unit # \_\_\_\_\_ Unit Owner \_\_\_\_\_

Owner Email \_\_\_\_\_ Owner Phone Number \_\_\_\_\_

Contractor \_\_\_\_\_

Contractor Phone Number \_\_\_\_\_

Describe the Remodeling Project (attach extra pages if necessary): \_\_\_\_\_

1) Simple Projects - Select all that apply:

\_\_\_\_\_ Cabinets (replacement in-place). Room(s) \_\_\_\_\_

\_\_\_\_\_ Cabinets (Additional - beyond original design). Room(s) \_\_\_\_\_

\_\_\_\_\_ Flooring (removal of existing flooring). Room(s) \_\_\_\_\_

\_\_\_\_\_ Flooring (on top of existing flooring). Room(s) \_\_\_\_\_

\_\_\_\_\_ Wall Covering Type \_\_\_\_\_ Room(s) \_\_\_\_\_

\_\_\_\_\_ Ceiling fixtures Type \_\_\_\_\_ Room(s) \_\_\_\_\_

\_\_\_\_\_ Plumbing fixtures Type \_\_\_\_\_ Room(s) \_\_\_\_\_

\_\_\_\_\_ Appliance fixtures Type \_\_\_\_\_ Room(s) \_\_\_\_\_

2) Complex Projects - Contractor Shall Attach drawings (showing before and after) that depict the full degree of changes.

3) Changes to Common and Limited Common Property

\_\_\_\_\_ Contractor will acquire and execute all required permits.

\_\_\_\_\_ Contractor will comply with all applicable building codes.

\_\_\_\_\_ Contractor will not change Plumbing items or Electrical items within walls without prior Board Approval.

\_\_\_\_\_ Contractor will not make any changes to Walls, Ceilings, Concrete Floors without prior Board Approval.

\_\_\_\_\_ Contractor will not insert fasteners into the concrete ceilings or concrete floors without prior Board Approval.

\_\_\_\_\_ Contractor will not move/remove any walls without prior Board Approval.

\_\_\_\_\_ Contractor will not change the footprint of the unit from the original design without prior Board Approval.

\_\_\_\_\_ Contractor agrees to inspection(s) by Architectural Review Committee or Board members whenever requested.

\_\_\_\_\_ The unit owner agrees that any damage caused to common or limited common property by the remodel effort can be repaired by the Association at the unit owner's cost.

**Please Note that the owner and/or contractor(s) are financially responsible for any damages and remediation, including replacing damaged Post Tension Cables, that result from not following the requirements listed in the Contractor Specification Form(s).**

Owner Signature: \_\_\_\_\_ Date \_\_\_\_\_

Contractor Signature: \_\_\_\_\_ Date \_\_\_\_\_